

Montana Children's Trust Fund Board Meeting Minutes

April 5, 2016

2401 Colonial Drive, Helena, MT 59601

Tuesday, April 5th, 2016

8:30 AM

MT CTF Voting Board members present: Clementine Lindley (Chair), Leslie Caye (Vice-Chair), Patty Butler, Kristina Davis, Ann Gilkey, Joe Raffiani

Board members absent: Thomas Key

MT CTF Staff members present: Melissa Lavinder (Recorder, Program Specialist/Technical Assistant), Jamey Petersen (Grant Manager)

MT CTF Team members absent: Kami Kirchberg (AmeriCorps VISTA)

Guests present in Helena: Greg Daly, Mae Schwartz, Vicki Turner, Sheri Vukasin

1. Meeting called to order & Introductions made
2. Board Business
 - February 4th, 2016 Minutes
 - Previous Minutes corrected
 - Ann Gilkey moved that, with those changes, the MT CTF Board accept the minutes. Unanimous oral vote. Motion adopted.
 - Strategic Plan
 - Decision to conduct a needs assessment for Child Abuse and Neglect in Montana. Item held over until May 3rd.
 - Renewal Application for Best Beginnings Coalitions
 - Clementine Lindley moved that the MT CTF Board approve the grant renewal application with the proposed modifications. Unanimous oral vote. Motion adopted.
 - Quarterly Report Template
 - Leslie Caye moved that the MT CTF Board approve the quarterly report as amended. Unanimous oral vote. Motion adopted.
3. Budget Update
 - The MT CTF Board decided to meet via conference call on Tuesday, April 12th at 12:45 PM to determine the reallocation of reverted community contract funds for SFY16 in the amount of \$25,000 with the purpose of child abuse and neglect prevention
 - Location: 2401 Colonial Dr, Helena, MT 59601
VISTA Conference Room, 3rd Floor

4. Budget Approval for 2016-2017
 - Ann Gilkey moved that the MT CTF Board approve the 2016-2017 projected budget. Unanimous oral vote. Motion adopted.
5. Period of PURPLE Crying Dose 1 Update
 - See attached written apology on page 3 directed to Vicki Turner and her staff, DPHHS Director Oppen, MT CTF Board and Staff, and the Governor's Office on behalf of Healthy Mothers Healthy Babies
 - Contingency Plan for potential funds not expended per the contract with Healthy Mothers Healthy Babies:
 - Tribes will have materials wish list to fill out at June 2016 training
 - Mini-grants to tribes for trainings
 - Coming of the Blessings materials
6. Shaken Baby Syndrome Committee Update
 - See attached Draft Summary of next steps on pages 4-6
7. Public Awareness
 - [#GoBlue PSA](#)
 - [A Helping Hand PSA](#)
8. Upcoming Travel
 - Travel confirmation held over until May 3rd.
9. Next Meetings
 - April 12th – See Item 3
 - May 3rd – Renewal Evaluation, Board Business
 - May 4th – RFP Evaluation
10. Meeting adjourned – 2:48 PM
 - Clementine Lindley moves that the MT CTF Board adjourn. Unanimous oral vote. Motion adopted.

From: Mike McMahon [<mailto:mike@mlfpllc.com>]

Sent: Friday, March 25, 2016 2:34 PM

To: Turner, Vicki; Oppen, Richard; Schafer, Adam; Clementinelord@gmail.com

Subject: RE: HMHB

Vicki,

Thank you very much for your kind and thoughtful comments as well as your offer of assistance. I'm sure I'll be calling you for guidance. I apologize in this regard.

In addition, on behalf of HMHB, I apologize to you, Director Oppen, CTF board and staff, the Governor's Office, and your staff for all the increased work, difficulty and heartache HMHB has caused all of you.

I hope you have a blessed Easter and a wonderful Spring Break,

Take care,

Mike

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Draft Summary of next steps following the November 4, 2015, presentation of the draft report, Addressing Abusive Head Trauma in Montana commissioned by the CTF Board.

11/4/15 The CTF Board met the afternoon on and decided the following - by the way of a facilitated strategic planning session. The facilitator expects to provide the CTF Board with a draft of their discussion and strategies by November 19, 2015.

- 1) New - Tribal Initiative to address prevention of shaken baby/abusive head trauma on all 8 reservations.
Update: Agenda attached for Period of PURPLE Crying Tribal Training June 13-14 in Bozeman. Two to four facilitators will be chosen to attend Master Training at the National Center for Shaken Baby in Utah May 16-17. Those master trainers will then come back to Montana and the CTF will host a mini-training for them to train 10 additional facilitators for the June Meeting. The master trainers will facilitate, in coordination with National Center staff, the June 13-14 training.
 - a. The vision: To directly inject the funds into the tribes with the intent of the tribes develop their own messages and be the messengers of culturally appropriate messaging. **Update: Will host training with outcome to be feedback on adapting the PURPLE training and materials to be culturally appropriate.**
 - i. Anticipate Tribal Health Departments to facilitate a strategy for delivering culturally appropriate shaken baby/abusive head trauma prevention education materials and resources to reach families and extended caregivers who care for children. **Update: Outreach efforts are underway for recruitment for training events and registration has begun.**
 - ii. CTF will help facilitate connecting the tribal entities with the National Shaken Baby Center should a need for TA and resources be needed. **Update: In progress**
- 2) New - Explore best strategies to provide targeted education to child care providers education to address prevention of shaken baby/abusive head trauma
 - a. Up to \$40,000 in State Special funds. **Update: drafting of plans for the integration of trauma informed care, ACES, PURPLE, and Coming of the Blessing Training**
 - b. Timeline: To be determined
 - i. The details need to be fleshed out on this effort. **Update: Recommended timeline in Fall 2016 in coordination with other efforts that are already in the works.**
- 3) New - Technical Assistance - Per the recommendation of the evaluation report, the CTF Board plans to meet in person (or phone alternatively) with Julie Price of the National Center on Shaken Baby to:
 - a. Seek technical assistance on the best way to fund targeted outreach and education for pre-natal, and then post-natal supports and services on shaken baby/AHT information, such as child care providers, extended family/non-family caregivers, community supports/programs, as well as a universal messaging campaign. **UPDATE: Have held several calls with Julie Noble and plans are on track for upcoming training, building sustainable relationships, and adapting PURPLE training and in the future materials.**
 - b. Timeline: As soon as possible - and by February 4, 2016, so the Board can consider the TA comments in developing a future plan for the \$100,000 general fund in future 3 year time frame (ie. SFY 2016-2017, 2017-2018 and 2018-2019).
Update: FY 2015-2016 plans are in progress as describes in updates above. Timeline: Fall-Spring 2016-2017. We are partnering with Tribes, IHS, Urban Health Services, DPHHS and others as necessary and appropriate.

Draft Summary of next steps following the November 4, 2015, presentation of the draft report, Addressing Abusive Head Trauma in Montana commissioned by the CTF Board.

Recommendation for FY 2016-2017 is to split 0-3 funds to create an integrated, whole community, whole family, and whole child system of prevention.

Step 1: (approx.: \$35,000) Fund the saturation of the SBS prevention/PURPLE across tribes through funding trainings and purchase of materials.

Step 2/3: (approx.: \$75,000) (tribes/select cities/TBD) Integrated statewide training that includes PURPLE, Trauma Informed Care, ACES, Coming of the Blessings. Fall-Spring 2016-2017. By providing training, education, and system support in trauma informed care and education intentionally focused on supporting infant and toddler caregivers, home visitors, HMTTP case managers, and parents of children from birth to 5 years old. Collaboration, within and outside of MT DPHHS, to achieve the proposed project goals, will be intentional. Potential partners include but are not limited to: the Early Childhood Services Bureau, Family and Community Health Bureau, IHS, Urban Health Services, HeadStart, IHERS, ChildWise Institute, etc.

Proposed **DRAFT** Agenda - *Period of PURPLE Crying Training*

June 13th-14th 2016: Bozeman, MT [Best Western Plus Grantree Inn](#)

In partnership with the National Center on Shaken Baby Syndrome (NCSBS) the MT Children's Trust Fund (CTF) will offer an opportunity to introduce the *Period of PURPLE Crying* program and discuss ideas of how we might partner to create tribal specific program outreach materials, resources and trainings.

The CTF will host this all-inclusive training; reimbursing participants for travel expenses and meals not included in the training. Hotel arrangements will be made and paid for based on registered participants by the CTF.

The National Center on Shaken Baby Syndrome's mission: "To prevent shaken baby syndrome through the development and implementation of education, programs, public policy and research; to establish networks, support and train families caregivers and professionals."

Day 1:

- 5:00-5:30 pm Welcome and Prayer
- 5:30-6:30 pm Dinner and Overview of agenda for next day and guest speaker
- 6:30 pm Closing prayer

Day 2:

- 8:30 Breakfast
- 9:00-10:00 Welcome, Prayer & Opening Remarks
- 10:00-11:45 Julie Noble, NCSBS: What is Shaken Baby Syndrome? What have we learned? What resources are available? What is the *Period of PURPLE Crying*?
- 11:45-12:15 Q & A
- 12:15-12:30 BREAK
- 12:30-1:15 Lunch (Potentially speaker? Or encourage participants to discuss what they know about SBS in their communities.)
- 1:15-2:15 *Period of PURPLE Crying* Training presented by Montana Facilitators (Attendees will receive current training and receive certificate of completion)
- 2:15-3:00 Small Group Discussion/Feedback Loop: Thoughts on training? What is currently being done in your community? Are there ways we could make this training more culturally appropriate for the tribal populations? Volunteers to work to adapt training? Next steps?
- 3:00 Closing prayer